



HILLINGDON  
LONDON



# Council

To all Members of the Council

**Date:** THURSDAY, 2 JULY 2009

**Time:** 7.30 PM

**Venue:** CIVIC CENTRE, HIGH STREET, UXBRIDGE

**Meeting Details:** Members of the Public and Press are welcome to attend this meeting

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# Agenda

- 1** Apologies for Absence
- 2** Minutes 1 - 34  
To receive the minutes of the meetings held on 26 February and 14 May 2009 (attached)
- 3** Declarations of Interest  
To note any declarations of interest in any matter before the Council
- 4** Mayor's Announcements
- 5** Public Question Time 35 - 36  
To take questions submitted by members of the public in accordance with Council Procedure Rule 10.
- 6** Report of the Head of Democratic Services 37 - 38
- 7** HRA Rent Increases 2009 / 10 39 - 42  
To consider further the level of increase for the current financial year
- 8** Members' Questions 43 - 44  
To take questions submitted by Members in accordance with Council Procedure Rule 11
- 9** Motions 45 - 46  
To consider Motions submitted by Members in accordance with Council Procedure Rule 12

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# Agenda Item 2

## MINUTES OF THE MEETING OF THE COUNCIL OF THE LONDON BOROUGH OF HILLINGDON

Meeting held in the Council Chamber at the Civic Centre, Uxbridge  
on Thursday 26 February 2009 at 7.30pm

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Councillor Brian Crowe (Mayor)  
Councillor Shirley Harper-O'Neill (Deputy Mayor)

Councillors:	Dave Allam	Catherine Dann	John Major
	Lynne Allen	Santokh Dhillon	+ Michael Markham
	Bruce Baker	Janet Duncan	Carol Melvin
	Mo Bamber	Tony Eginton	Douglas Mills
+ Ann Banks	+ Janet Gardner		Mary O'Connor
Tim Barker	Sid Garg		John Oswell
Richard Barnes	Paul Harmsworth		David Payne
Josephine Barrett	John Hensley		Ray Puddifoot
+ Kenneth Bartram	Henry Higgins		Andrew Retter
Jonathan Bianco	Graham Horn		Jill Rhodes
David Bishop	Pat Jackson		John Riley
Lindsay Bliss	Phoday Jarjussey	+ David Routledge	
Mike Bull	Sandra Jenkins	Avtar Sandhu	
Keith Burrows	Allan Kauffman	Robin Sansarpuri	
Paul Buttivant	Judy Kelly	Scott Seaman-Digby	
George Cooper	Liz Kemp	David Simmonds	
Judith Cooper	Peter Kemp	Brian Stead	
Philip Corthorne	Mo Khursheed	Anthony Way	
Geoff Courtenay	Edward Lavery	Michael White	
Mike Cox	Richard Lewis	Kay Willmott-Denbeigh	
Peter Curling	Anita MacDonald	David Yarrow	

+ Denotes apologies for absence received

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### 1. PRAYERS

Prayers were said by Dinesh Pandaya.

### 2. MINUTES

The minutes of the meeting held on 15 January 2009 were agreed as a correct record after the following amendments were made:-

Amend those present to show that Councillor David Yarrow was not present and Councillor Kay Willmott-Denbeigh was present.

On page 5 - Delete supplementary question listed and add the following:-

'Can the Cabinet Member confirm that members of staff were told to hand out free sweets to get the public to use the Christmas Market.'

### 3. DECLARATIONS OF INTEREST (Agenda Item 3)

Councillor	Interest Declared	Personal or Prejudicial	Item No.
Andrew Retter, Geoff Courtenay, Liz Kemp, Peter Kemp and Anthony Way	Hillingdon Homes Board	Personal interest and remained in the meeting whilst the item was discussed.	Item 8

### 4. MAYOR'S ANNOUNCEMENTS (Agenda Item 4)

The Mayor welcomed a group of journalism students from Brunel to the meeting.

The Mayor notified the Council of a number of events that had taken place over the last month and in particular:-

The Civic Service held with the Training Corp who had provided the line up at the Church, the Mayor thanked those staff that had made the event such a success.

A tea party in honour of work undertaken by the women who contributed to the war effort during the Second World War held for members of the Women's Land Army and Women's Timber Corps (WLA and TC).

The Project to clear the Grand Union Canal Tow Path undertaken in Hayes with the rubbish collected taken away on barges.

The Mayor notified the meeting of the following forthcoming events:-

- 3 March 2009 – Quiz Night at the Battle of Britain Club, teams were still needed to support the event.
- 11 March between 11a.m. and 2p.m. - Pield Heath School would be in the Chimes and this event would be well worth a visit.
- 18 April - the Middlesex Yeomanry had notified their intention to seek permission to parade down the High Street.

The Mayor announced that he would be undertaking to walk the Hillingdon Trail and would be seeking sponsorship shortly.

### 4. STATEMENT BY COUNCILLOR DOUGLAS MILLS

With the Mayors permission Councillor Douglas Mills made a brief statement.

“At the Council Meeting on 3 July 2008 a question was put to me as Cabinet Member for Improvement, Partnerships and Community Safety. The answer I gave related to community cohesion in this borough, something that both myself and the Conservative Administration are keen to protect and advance.

As part of my answer I made reference to the responsibilities of those in public office and to the attendance, or otherwise, of Council Members at prayers and how this could be perceived by the residents that we represent.

It was not my intention to cause any personal offence in making the comments that I did which were made as part of a comprehensive answer to the question asked.

However I am aware that one Member did feel personally offended by my reference to attendance at prayers within the answer given.

Accordingly I would like to apologise to Councillor Lynne Allen for any offence that my remarks caused to her personally on that occasion.”

## **5. REPORT OF THE HEAD OF DEMOCRATIC SERVICES (Agenda Item 5)**

### **(i) Membership Changes**

The recommendation was moved by Councillor George Cooper and seconded by Councillor Baker. On being put to the vote the recommendation was agreed.

**RESOLVED: That the following changes be made:**

<b>COMMITTEE/BODY</b>	<b>CHANGE TO BE MADE</b>
Executive Scrutiny Committee	2 Vacancies (L)
Central & South Planning Committee	Appoint Ian Wilson as Advisory Member on Canal Locks Conservation Area.

The Leader of the Labour Group gave the reasons why the vacancies on the Executive Scrutiny Committee would not be filled.

### **(ii) Programme of Meetings 2009/10**

The recommendation was moved by Councillor George Cooper and seconded by Councillor Baker. On being put to the vote the recommendation was agreed.

**RESOLVED: That Council approved the timetable of meetings for 2009/10 circulated at the meeting and authorised the Head of Democratic Services in consultation with the Chief Whip of the Majority Party to make any amendments that may be required.**

## **6. REVIEW OF THE CONSTITUTION (AGENDA ITEM 6)**

The recommendation was moved by Councillor Puddifoot and seconded by Councillor Simmonds. On being put to the vote the changes to the constitution was agreed.

**RESOLVED: That the following changes to the Constitution be approved:**

- (a) the revision of Part 4 ‘Rules of Procedure’ - Schedule B ‘Committee Standing Orders’, as detailed in the report;**
- (b) the revision of Part 4 ‘Rules of Procedure’ - Schedule E ‘Policy Overview and Scrutiny Procedure Rules’, as detailed in the report;**
- (c) the revision of Part 4 ‘Rules of Procedure’ – Schedule G ‘Budget and Policy Framework Procedure Rules’ in respect of Contingency Funds and Council Reserves & Balances as detailed in the report.**

## 7. MEMBERS ALLOWANCES SCHEME 2009/10

Councillor Puddifoot advised the meeting that this item was to approve the allowances for the coming financial year on the recommendations of the Independent Panel with 1 or 2 minor amendments. In putting forward the recommendations, Councillor Puddifoot moved that the Scheme be approved, subject to individual approval of Special Responsibility Allowances, which would each be moved and voted on separately. This was seconded by Councillor Simmonds and on being put to the vote was agreed.

**RESOLVED: That the 2009/10 Members' Allowances Scheme be approved with the exception of the Special Responsibility Allowances:**

Individual Special Responsibility Allowances were then voted on as follows:-

*Mayor's Special Responsibility Allowance* – This was moved by Councillor Puddifoot and Seconded by Councillor Simmonds and on being put to the vote was agreed.

**RESOLVED: That the Mayor's Special Responsibility Allowance be agreed.**

*Deputy Mayor's Special Responsibility Allowance* - This was moved by Councillor Puddifoot and seconded by Councillor Simmonds and on being put to the vote was agreed.

**RESOLVED: That the Deputy Mayor's Special Responsibility Allowance be agreed.**

*Leader of the Council Special Responsibility Allowance* – This was moved by Councillor Simmonds and seconded by Councillor Mills and on being put to the vote was agreed.

**RESOLVED: That the Leader of the Council Special Responsibility Allowance be agreed.**

*Deputy Leader Special Responsibility Allowance* – This was moved by Councillor Puddifoot and seconded by Councillor Mills and on being put to the vote was agreed.

**RESOLVED: That the Deputy Leader Special Responsibility Allowance be agreed.**

*Chief Whip Special Responsibility Allowance* – This was moved by Councillor Puddifoot and seconded by Councillor Simmonds and on being put to the vote was agreed.

**RESOLVED: That the Chief Whip Special Responsibility Allowance be agreed.**

*Leader of the 2<sup>nd</sup> Party Special Responsibility Allowance* – This was moved by Councillor Harmsworth and seconded by Councillor Oswell and was agreed on a recorded vote as follows:



Those voting for: Councillors Allam, Allen, Bliss, Curling, Duncan, Eginton, Garg, Harmsworth, Jarjussey, Khursheed, Macdonald, Major, Oswell, Sandhu, Sansarpuri and Way

Those voting against: None

Those abstaining: Councillors Crowe, Harper-O'Neill, Baker, Bamber, Barker, Barnes, Barrett, Bianco, Bull, Burrows, Buttivant, George Cooper, Judith Cooper, Corthorne, Courtenay, Dann, Dhillon, Hensley, Higgins, Horn, Jackson, Jenkins, Kauffman, Kelly, Liz Kemp, Peter Kemp, Lavery, Lewis, Melvin, Mills, O'Connor, Payne, Puddifoot, Retter, Riley, Seaman-Digby, Simmonds, Stead, White, Willmott-Denbeigh, Yarrow, Bishop, Cox and Rhodes

**RESOLVED: That the Special responsibility allowance for the Leader of the 2<sup>nd</sup> Party be agreed.**

*Deputy Leader of the 2<sup>nd</sup> Party Special Responsibility Allowance* – This was moved by Councillor Way and seconded by Councillor Harmsworth and was agreed on a recorded vote as follows:

Those voting for: Councillors Allam, Allen, Bliss, Curling, Duncan, Eginton, Garg, Harmsworth, Jarjussey, Khursheed, MacDonald, Major, Oswell, Sandhu, Sansarpuri and Way

Those voting against: None

Those abstaining: Councillors Crowe, Harper-O'Neill, Baker, Bamber, Barker, Barnes, Barrett, Bianco, Bull, Burrows, Buttivant, George Cooper, Judith Cooper, Corthorne, Courtenay, Dann, Dhillon, Hensley, Higgins, Horn, Jackson, Jenkins, Kauffman, Kelly, Liz Kemp, Peter Kemp, Lavery, Lewis, Melvin, Mills, O'Connor, Payne, Puddifoot, Retter, Riley, Seaman-Digby, Simmonds, Stead, White, Willmott-Denbeigh, Yarrow, Bishop, Cox and Rhodes

**RESOLVED: That the Special responsibility allowance for the Deputy Leader of the 2<sup>nd</sup> Party be agreed.**

*Chief Whip of the 2<sup>nd</sup> Party Special Responsibility Allowance* – This was moved by Councillor Way and seconded by Councillor Khursheed and was agreed on a recorded vote as follows:

Those voting for: Councillors Allam, Allen, Bliss, Curling, Duncan, Eginton, Garg, Harmsworth, Jarjussey, Khursheed, Macdonald, Major, Oswell, Sandhu, Sansarpuri and Way

Those voting against: none

Those abstaining: Councillors Crowe, Harper-O'Neill, Baker, Bamber, Barker, Barnes, Barrett, Bianco, Bull, Burrows, Buttivant, George Cooper, Judith Cooper, Corthorne, Courtenay, Dann, Dhillon, Hensley, Higgins, Horn, Jackson, Jenkins, Kauffman, Kelly, Liz Kemp, Peter Kemp, Lavery, Lewis, Melvin, Mills, O'Connor, Payne, Puddifoot, Retter, Riley, Seaman-Digby, Simmonds, Stead, White, Willmott-Denbeigh, Yarrow, Bishop, Cox and Rhodes

**RESOLVED: That the Special Responsibility Allowance for the Chief Whip of the 2<sup>nd</sup> Party be agreed.**

*Cabinet Members* – Special Responsibility Allowance for the Cabinet Members was moved by Councillor Ray Puddifoot and seconded by Councillor David Simmonds. Councillor Paul Harmsworth moved an amendment to the Cabinet Members allowance to not increase the amount in the next financial year. This was seconded by Councillor Anthony Way and was lost on a recorded vote as follows:-

Those voting for: Councillors Allam, Allen, Bliss, Curling, Duncan, Eginton, Garg, Harmsworth, Jarjussey, Khursheed, MacDonald, Major, Oswell, Sandhu, Sansarpuri and Way

Those voting against: Councillors Crowe, Harper-O'Neill, Baker, Bamber, Barker, Barnes, Barrett, Bianco, Bull, Burrows, Buttivant, George Cooper, Judith Cooper, Corthorne, Courtenay, Dann, Dhillon, Hensley, Higgins, Horn, Jackson, Jenkins, Kauffman, Kelly, Liz Kemp, Peter Kemp, Lavery, Lewis, Melvin, Mills, O'Connor, Payne, Puddifoot, Retter, Riley, Seaman-Digby, Simmonds, Stead, White, Willmott-Denbeigh and Yarrow.

Those abstaining: Councillors Bishop, Cox and Rhodes

The Special Responsibility Allowance as originally moved and seconded was put to the vote and agreed.

**RESOLVED: That the Special Responsibility allowance for the Cabinet Members be agreed.**

*Chairman of Scrutiny & Policy Overview Committees Special Responsibility Allowance* – This was moved by Councillor Puddifoot and seconded by Councillor Simmonds and on being put to the vote was agreed.

**RESOLVED: That the Special Responsibility Allowance for the Chairman of Scrutiny & Policy Overview Committees be agreed.**

*Party Lead on Scrutiny & Policy Overview Committees Special Responsibility Allowance* – This was moved by Councillor Way and seconded by Councillor Harmsworth and on being put to the vote was agreed.

**RESOLVED: That the Special Responsibility Allowance for the Party Lead on Scrutiny & Policy Overview Committees be agreed.**

*Chairman of Planning Committees Special Responsibility Allowance* – This was moved by Councillor Puddifoot and seconded by Councillor Simmonds and on being put to the vote was agreed.

**RESOLVED: That the Special Responsibility Allowance for the Chairman of Planning Committees be agreed.**

*Party Lead on Planning Committees Special Responsibility Allowance* – This was moved by Councillor Khursheed and seconded by Councillor Harmsworth and was agreed.

**RESOLVED: That the Special Responsibility Allowance for the Party Lead on Planning Committees be agreed.**

Councillor Puddifoot moved that the Special Responsibility Allowances for remaining posts be approved en-block. This was seconded by Councillor Simmonds and on being put to the vote was agreed.

**RESOLVED: That the Special Responsibility Allowances for the Chairman of Licensing Committee, Chairman of Licensing Sub-Committee, Chairman of Standards Committee, Vice-Chairman of Standards Committee, Independent Member of Standards Committee, Chairman of Audit Committee, Champion and Cabinet Assistant be agreed.**

Councillor Major asked for his abstention to be recorded on the Special Responsibility Allowance for Champions.

Councillor Puddifoot then moved the adoption of the Scheme as set out in the report. This was seconded by Councillor Simmonds. On being put to the vote the recommendation was agreed.

**RESOLVED: That-**

- a) **the current Members' Allowances Scheme be revoked as of 31 March 2009 and the new Scheme for 2009/10 be approved as shown in Appendix A for implementation from 1 April 2009**
- b) **the Head of Democratic Service be given delegated authority to update the Scheme following the award of the annual local government pay settlement.**

**8. GENERAL FUND REVENUE BUDGET AND CAPITAL PROGRAMME 2009/10 (Agenda Item 8)**

Councillor Bianco moved the recommendation. This was seconded by Councillor Puddifoot.

Following debate (Councillors Richard Lewis, Scott Seaman-Digby and Sandra Jenkins) Councillor Paul Harmsworth moved an amendment as follows:-

1. That the Cabinet be invited to consider the Labour Group's amendments to the Cabinet's proposals set out in this report and report back to Council. These amendments would result in a net budget requirement for 2009/10 of £189,244,700.
2. That Council note that at its meeting on 15 January 2009 the Council calculated the amount of 96,535 as its Council Tax Base for the year 2009/10 in accordance with the Regulations made under Sections 33 (5) and 34 (4) of the Local Government Finance Act 1992, being the amount calculated in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) (Amendment) (England) Regulations 2003, as its Council Tax Base for the year. (*Item T under Section 33 (1) of the Local Government Finance Act 1992*).

3. That Hillingdon's own Council Tax be set at £1,112.93 for a Band D property. Taking into account the precept levied by the Greater London Authority, this results in an overall Band D Council Tax of £1,422.75 for the borough.
4. That the following amounts be now calculated by the Council for the year 2009/10 in accordance with Sections 32 to 36 of the Local Government Finance Act 1992 (the Act):

a) £730,241,830 being the aggregate of the amounts that the Council estimates for the items set out in Section 32 (2) (a) to (e) of the Act. (*Gross Expenditure including the amount required for additions to working balances*).

b) £540,997,130 being the aggregate of the amounts that the Council estimates for the items set out in Section 32 (3) (a) to (c) of the Act. (*Gross Income including reserves to be used to meet Gross Expenditure*).

c) £189,244,700 being the amount by which the aggregate at 4 (a) above exceeds the aggregate at 4 (b) above, calculated by the Council in accordance with Section 32 (4) of the Act, as its budget requirement for the year. (*Item R under Section 33 (1) of the Act*).

d) £81,807,533 being the aggregate of the sums that the Council estimates will be payable for the year into its General Fund in respect of redistributed non-domestic rates and revenue support grant, reduced by the amount of the sums which the Council estimates will be transferred in the year from its General Fund to its Collection Fund in accordance with Section 97 (3) of the Local Government Finance Act 1998 (*Council Tax Deficit*) and pursuant to the Collection Fund (Community Charge) directions under Section 98 (4) of the Local Government Finance Act 1988 (*Community Charge Surplus*). (*Item P under Section 33 (1) and 33 (3) of the Act*).

e) £1,112.93  $\frac{4(c) - 4(d)}{2} = \frac{189,244,700 - 81,807,533}{96,535}$

a. being the amount at 4 (c) above less the amount at 4 (d) above, all divided by the amount at 2 above, calculated by the Council, in accordance with Section 33 (1) of the Act, as the basic amount of its Council Tax for the year. (*Council Tax at Band D for the Council*).

f)

The London Borough of Hillingdon Council Tax			
Band A	Band B	Band C	Band D
£741.95	£865.61	£989.27	£1,112.93
Band E	Band F	Band G	Band H
£1,360.25	£1,607.57	£1,854.88	£2,225.86

b. being the amounts given by multiplying the amount at 4 (e) above by the number which, in the proportion set out in Section 5 (1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, calculated by the Council, in accordance with

Section 36 (1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

5. That Council note that for the year 2009/10 the Greater London Authority and its functional bodies have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwellings shown below:

The Greater London Authority Precept			
Band A	Band B	Band C	Band D
£206.55	£240.97	£275.40	£309.82
Band E	Band F	Band G	Band H
£378.67	£447.52	£516.37	£619.64

6. That having calculated the aggregate in each case of the amounts at 4 (f) and 5 above, the Council in accordance with Section 30 (2) of the Act, hereby sets the following amounts of Council Tax for the year 2009/10 for each of the categories of dwelling shown below:

Total Council Tax 2009/10			
Band A	Band B	Band C	Band D
£948.50	£1,106.58	£1,264.67	£1,422.75
Band E	Band F	Band G	Band H
£1,738.92	£2,055.09	£2,371.25	£2,845.50

7. That the changes in fees and charges set out in Appendix 8 of the attached report to Cabinet on 19 February 2009 ("the attached report") are approved.
8. That the capital programme as amended by the Labour Group's proposals be agreed as set out in Appendix 10 of the attached report.
9. That the revised MRP policy be agreed as set out in Appendix 11 of the attached report.
10. That the Prudential Indicators are agreed as detailed in Appendix 12 of the attached report.
11. That the Annual Investment and Treasury Strategy for 2009/10 be agreed as contained in Appendix 13 of the attached report.
12. That the Council Tax Discount for Older People be retained at 4.87% of Hillingdon's element of the Council Tax.
13. That Council note the Corporate Director of Finance and Resources' comments regarding his responsibilities under the Local Government Act 2003.
14. That Council resolves that Cabinet may utilise the general reserves or balances mid-financial year in respect of those functions which have been reserved to the Cabinet in Article 7 of the Constitution [as explained in Item 6 of the Council agenda].
15. That Council authorises the Corporate Director of Finance and Resources to approve all virements after 31 March 2009 relating to the 2008/09 financial year of any value beyond the levels currently delegated to Corporate Directors necessary to the closure of accounts within the deadline set for the 2008/09 financial year.

The amendment was seconded by Councillor Way

Following debate (Councillors Judith Cooper, Ray Puddifoot, David Simmonds, John Major and Richard Barnes) the amendment was put to the vote and lost.

Further debate followed on the original motion (Councillors Mills, Burrows, Cox, Corthorne and Simmonds). Councillor Curling asked for consideration to be given to the Hillingdon First Card including discounts from those outlets selling school uniforms to help residents in the current financial climate.

The original motion as moved and seconded was put to the vote and agreed.

## **RESOLVED**

- 1. That the General Fund revenue budget proposals made by Cabinet be approved, resulting in a net budget requirement for 2009/10 of £189,244,700.**
- 2. That Council note that at its meeting on 15 January 2009 the Council calculated the amount of 96,535 as its Council Tax Base for the year 2009/10 in accordance with the Regulations made under Sections 33 (5) and 34 (4) of the Local Government Finance Act 1992, being the amount calculated in accordance with Regulation 3 of the Local Authorities (Calculation of Council Tax Base) (Amendment) (England) Regulations 2003, as its Council Tax Base for the year. (*Item T under Section 33 (1) of the Local Government Finance Act 1992*).**
- 3. That Hillingdon's own Council Tax be set at £1,112.93 for a Band D property. Taking into account the precept levied by the Greater London Authority, this results in an overall Band D Council Tax of £1,422.75 for the borough.**
- 4. That the following amounts be now calculated by the Council for the year 2009/10 in accordance with Sections 32 to 36 of the Local Government Finance Act 1992 (the Act):**
  - a) £730,241,830** being the aggregate of the amounts that the Council estimates for the items set out in Section 32 (2) (a) to (e) of the Act. (*Gross Expenditure including the amount required for additions to working balances*).
  - b) £540,997,130** being the aggregate of the amounts that the Council estimates for the items set out in Section 32 (3) (a) to (c) of the Act. (*Gross Income including reserves to be used to meet Gross Expenditure*).
  - c) £189,244,700** being the amount by which the aggregate at 4 (a) above exceeds the aggregate at 4 (b) above, calculated by the Council in accordance with Section 32 (4) of the Act, as its budget requirement for the year. (*Item R under Section 33 (1) of the Act*).
  - d) £81,807,533** being the aggregate of the sums that the Council estimates will be payable for the year into its General Fund in respect of redistributed non-domestic rates and revenue support grant, reduced by the amount of the sums which the Council estimates will be transferred in the year from its General Fund to its Collection Fund in accordance with Section 97 (3) of the Local Government Finance Act 1998 (*Council Tax Deficit*) and pursuant to the Collection Fund (Community Charge) directions

under Section 98 (4) of the Local Government Finance Act 1988 (*Community Charge Surplus*). (*Item P under Section 33 (1) and 33 (3) of the Act*).

$$e) \text{ £1,112.93} \quad \frac{4 (c) - 4 (d)}{2} = \frac{189,244,700 - 81,807,533}{96,535}$$

being the amount at 4 (c) above less the amount at 4 (d) above, all divided by the amount at 2 above, calculated by the Council, in accordance with Section 33 (1) of the Act, as the basic amount of its Council Tax for the year. (*Council Tax at Band D for the Council*).

f)

The London Borough of Hillingdon Council Tax			
Band A	Band B	Band C	Band D
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£1,360.25	£1,607.57	£1,854.88	£2,225.86

being the amounts given by multiplying the amount at 4 (e) above by the number which, in the proportion set out in Section 5 (1) of the Act, is applicable to dwellings listed in a particular valuation band divided by the number which in that proportion is applicable to dwellings listed in valuation Band D, calculated by the Council, in accordance with Section 36 (1) of the Act, as the amounts to be taken into account for the year in respect of categories of dwellings listed in different valuation bands.

5. That Council note that for the year 2009/10 the Greater London Authority and its functional bodies have stated the following amounts in precepts issued to the Council, in accordance with Section 40 of the Act, for each of the categories of dwellings shown below:

The Greater London Authority Precept			
Band A	Band B	Band C	Band D
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6. That having calculated the aggregate in each case of the amounts at 4 (f) and 5 above, the Council in accordance with Section 30 (2) of the Act, hereby sets the following amounts of Council Tax for the year 2009/10 for each of the categories of dwelling shown below:

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7. That the changes in fees and charges set out in Appendix 8 of the attached report to Cabinet on 19 February 2009 (“the attached report”) are approved.
8. That the capital programme be agreed as set out in Appendix 10 of the attached report.
9. That the revised MRP policy be agreed as set out in Appendix 11 of the attached report.
10. That the Prudential Indicators are agreed as detailed in Appendix 12 of the attached report.
11. That the Annual Investment and Treasury Strategy for 2009/10 be agreed as contained in Appendix 13 of the attached report.
12. That the Council Tax Discount for Older People be retained at 4.87% of Hillingdon’s element of the Council Tax.
13. That Council note the Corporate Director of Finance and Resources’ comments regarding his responsibilities under the Local Government Act 2003.
14. That Council resolves that Cabinet may utilise the general reserves or balances mid-financial year in respect of those functions which have been reserved to the Cabinet in Article 7 of the Constitution [as explained in Item 6 of the Council agenda].
15. That Council authorises the Corporate Director of Finance and Resources to approve all virements after 31 March 2009 relating to the 2008/09 financial year of any value beyond the levels currently delegated to Corporate Directors necessary to the closure of accounts within the deadline set for the 2008/09 financial year.

**9. HOUSING REVENUE ACCOUNT (HRA) RENT SETTING 2009-2010 (Agenda Item 9)**

The recommendation was moved by Councillor Corthorne and seconded by Councillor Simmonds.

Following debate (Councillors John Major, Andrew Retter, Anthony Way, Lynne Allen, Paul Harmsworth, Ray Puddifoot) and on being put to the vote was agreed.

**RESOLVED: That Council:**

1. Use formula rents under the Department of Communities and Local Government rent restructure policy to calculate HRA dwelling rents for 2009/2010.
2. Agreed the average HRA rents, charges and allowances for 2009/10 as set out in Tables A to D of the report.
3. Agreed the HRA Budget for 2009/10 as set out in Appendix 1 of the report.

The meeting closed at 9.55 p.m.



## Minutes

Council

14 May 2009

Meeting held at the Civic Centre, Uxbridge



HILLINGDON  
LONDON

Published on: 18 May 2009

Come into effect on: Immediately

Councillor Brian Crowe (Mayor in the Chair – agenda items 1 to 4)  
Councillor Shirley Harper-O'Neill (Deputy Mayor – agenda items 1 to 4)

Councillor Shirley Harper-O'Neill (Mayor in the Chair – agenda items 5 to 16)  
Councillor David Yarrow (Deputy Mayor – agenda items 5 to 16)

	<p><b>Members Present:</b></p> <p>Councillors:</p> <table><tr><td>Dave Allam</td><td>Peter Curling</td><td>Anita MacDonald</td></tr><tr><td>Lynne Allen</td><td>Catherine Dann</td><td>John Major</td></tr><tr><td>Bruce Baker</td><td>Santokh Dhillon</td><td>Michael Markham</td></tr><tr><td>Mo Bamber</td><td>Janet Duncan</td><td>Carol Melvin</td></tr><tr><td>Ann Banks</td><td>Tony Eginton</td><td>Douglas Mills</td></tr><tr><td>Tim Barker</td><td>Sid Garg</td><td>Mary O'Connor</td></tr><tr><td>Richard Barnes</td><td>Paul Harmsworth</td><td>John Oswell</td></tr><tr><td>Josephine Barrett</td><td>John Hensley</td><td>David Payne</td></tr><tr><td>Kenneth Bartram</td><td>Henry Higgins</td><td>Ray Puddifoot</td></tr><tr><td>Jonathan Bianco</td><td>Graham Horn</td><td>Andrew Retter</td></tr><tr><td>David Bishop</td><td>Pat Jackson</td><td>Jill Rhodes</td></tr><tr><td>Lindsay Bliss</td><td>Phoday Jarjussey</td><td>John Riley</td></tr><tr><td>Mike Bull</td><td>Sandra Jenkins</td><td>David Routledge</td></tr><tr><td>Keith Burrows</td><td>Allan Kauffman</td><td>Avtar Sandhu</td></tr><tr><td>Paul Buttivant</td><td>Judy Kelly</td><td>Scott Seaman-Digby</td></tr><tr><td>George Cooper</td><td>Liz Kemp</td><td>David Simmonds</td></tr><tr><td>Judith Cooper</td><td>Peter Kemp</td><td>Brian Stead</td></tr><tr><td>Philip Corthorne</td><td>Mo Khursheed</td><td>Anthony Way</td></tr><tr><td>Geoff Courtenay</td><td>Edward Lavery</td><td>Michael White</td></tr><tr><td>Mike Cox</td><td>Richard Lewis</td><td>David Yarrow</td></tr></table>	Dave Allam	Peter Curling	Anita MacDonald	Lynne Allen	Catherine Dann	John Major	Bruce Baker	Santokh Dhillon	Michael Markham	Mo Bamber	Janet Duncan	Carol Melvin	Ann Banks	Tony Eginton	Douglas Mills	Tim Barker	Sid Garg	Mary O'Connor	Richard Barnes	Paul Harmsworth	John Oswell	Josephine Barrett	John Hensley	David Payne	Kenneth Bartram	Henry Higgins	Ray Puddifoot	Jonathan Bianco	Graham Horn	Andrew Retter	David Bishop	Pat Jackson	Jill Rhodes	Lindsay Bliss	Phoday Jarjussey	John Riley	Mike Bull	Sandra Jenkins	David Routledge	Keith Burrows	Allan Kauffman	Avtar Sandhu	Paul Buttivant	Judy Kelly	Scott Seaman-Digby	George Cooper	Liz Kemp	David Simmonds	Judith Cooper	Peter Kemp	Brian Stead	Philip Corthorne	Mo Khursheed	Anthony Way	Geoff Courtenay	Edward Lavery	Michael White	Mike Cox	Richard Lewis	David Yarrow
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	<p><b>Advisory Members / Co-optee Members present:</b></p> <p>Mr Allan Edwards – Independent Member of the Standards Committee Mr Malcolm Ellis – Independent Member of the Standards Committee</p> <p><b>Apologies:</b></p> <p>Councillors Janet Gardner, Robin Sansarpuri and Kay Willmott-Denbeigh</p> <p><b>Officers Present:</b></p> <p>Hugh Dunnachie, Fran Beasley, Christopher Neale, Philomena Bach, Chris Spencer, Jeff Maslen, Jean Palmer, Raj Alagh, Lloyd White, Mark Braddock and Nikki Stubbs.</p>																																																												

1.	<p><b>Prayers (Agenda Item 1)</b> Prayers were said by Reverend Adrian Guthrie.</p>	
2.	<p><b>Election of Mayor 2009/2010 (Agenda Item 4)</b> It was with sadness that the Mayor informed Members of the recent death of Jackie Griffiths, a former Councillor for Ickenham Ward. All present stood for a minute's silence in her memory.</p> <p>The Mayor thanked the Council for the opportunity that he had been afforded over the last 12 months. During his term of office, the Mayor had attended a variety of functions and been able to support a number of community projects, spanning all age groups from across the Borough. He had also established two annual awards for young people: one relating to sport and the other to music.</p> <p>The Mayor also thanked: those organisations that had supported his charities; Council officers; and the Mayoress, Mrs Clare Crowe.</p> <p>Nominations were invited for a Mayor to hold office for the 2009/10 municipal year. Councillor Shirley Harper O'Neill was nominated by Councillor Judy Kelly and seconded by Councillor Allan Kauffman. There were no further nominations.</p> <p><b>RESOLVED: That Councillor Shirley Harper O'Neill be elected as Mayor for the municipal year 2009/10.</b></p> <p><i>The Council adjourned for robing of the new Mayor at 8.05pm and reconvened at 8.14pm.</i></p>	
3.	<p><b>Acceptance of Office by the Mayor (Agenda Item 5)</b> The newly elected Mayor signed the declaration of acceptance of office.</p>	
4.	<p><b>Appointment of Deputy Mayor (Agenda Item 6)</b> The Mayor informed the Council that she had appointed Councillor David Yarrow as Deputy Mayor and her Escorts were to be Councillor Brian Stead and Mr Les Drussel.</p> <p><b>RESOLVED: That the Deputy Mayor and the Mayor's Escorts for the year be noted.</b></p>	
5.	<p><b>New Mayor's Announcements (Agenda Item 7)</b></p> <p>The Mayor thanked the Council for the honour of being appointed Mayor and advised Members that Reverend Derek Page would be her Chaplain for the year. The Mayor also indicated that her charities for the year would be Ear4U, P3 Navigator and Age Concern/Help the Aged.</p>	

	<b>RESOLVED: That the Mayor's Chaplain and charities for the year be noted.</b>											
6.	<p><b>Vote of Thanks to Outgoing Mayor (Agenda Item 8)</b> Councillor Ray Puddifoot moved a vote of thanks to the retired Mayor, Councillor Brian Crowe and his Mayoress, Mrs Clare Crowe. This was seconded by Councillor Mo Khursheed. Councillors David Simmonds, Jill Rhodes, Andrew Retter, Jonathan Bianco, Philip Corthorne, Paul Harmsworth and John Riley spoke in support .</p> <p>The Mayor (Councillor Shirley Harper-O'Neill) presented a Past Mayor's badge to Councillor Brian Crowe and a Past Mayoress' badge to Mrs Clare Crowe.</p> <p>The outgoing Mayor (Councillor Brian Crowe) then responded to the vote of thanks and presented gifts to the Mayoral support staff.</p> <p><b>RESOLVED: That the vote of thanks to the Outgoing Mayor, Councillor Brian Crowe, be agreed.</b></p>											
7.	<p><b>Election of Leader of Council (Agenda Item 9)</b></p> <p>Nominations were invited for the position of Leader of the Council. Councillor Ray Puddifoot was nominated by Councillor David Simmonds and this was seconded by Councillor Keith Burrows. There were no further nominations.</p> <p><b>RESOLVED: That Councillor Ray Puddifoot be elected as Leader of the Council for the municipal year 2009/10.</b></p>											
8.	<p><b>Election of Deputy Leader of the Council (Agenda Item 10)</b> Nominations were invited for the position of Deputy Leader of the Council. Councillor David Simmonds was nominated by Councillor Ray Puddifoot and this was seconded by Councillor Jonathan Bianco. There were no further nominations.</p> <p><b>RESOLVED: That Councillor David Simmonds be elected as Deputy Leader of the Council for the municipal year 2009/10.</b></p>											
9.	<p><b>Appointment of the Cabinet (Agenda Item 11)</b> Upon the nomination of the Leader, Council approved the size of Cabinet and appointed to it as follows:</p> <table border="1" data-bbox="311 1836 1212 2040"> <thead> <tr> <th><b>Position/Portfolio</b></th> <th><b>Councillor</b></th> </tr> </thead> <tbody> <tr> <td>Leader of the Council</td> <td>Ray Puddifoot</td> </tr> <tr> <td>Deputy Leader</td> <td>David Simmonds</td> </tr> <tr> <td>Co-ordination and Central Services</td> <td>Scott Seaman-Digby</td> </tr> <tr> <td>Culture, Sport and Leisure</td> <td>Henry Higgins</td> </tr> </tbody> </table>	<b>Position/Portfolio</b>	<b>Councillor</b>	Leader of the Council	Ray Puddifoot	Deputy Leader	David Simmonds	Co-ordination and Central Services	Scott Seaman-Digby	Culture, Sport and Leisure	Henry Higgins	
<b>Position/Portfolio</b>	<b>Councillor</b>											
Leader of the Council	Ray Puddifoot											
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Culture, Sport and Leisure	Henry Higgins											

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Social Services, Health and Housing	Philip Corthorne															
Cabinet Assistant to the Leader of the Council	Allan Kauffman															
10.	<p><b>Annual Review of the Constitution (Agenda Item 12)</b> Councillor Puddifoot moved that the Council's Constitution be updated to:</p> <ul style="list-style-type: none"> <li>• include details of the Councillor Call for Action (CCfA) process and exclusions</li> <li>• include provision within the terms of reference of the External Services Scrutiny Committee to reflect the requirements of the Crime and Disorder (Overview and Scrutiny) Regulations 2009, and</li> <li>• state that, when a proposed development falling within a Conservation Area was being considered by a Planning Committee, a representative from the relevant Area Panel would be entitled to attend and address the Committee for a maximum of five minutes.</li> </ul> <p>These amendments were seconded by Councillor Simmonds and it was.</p> <p><b>RESOLVED:</b> That the Head of Democratic Services, in consultation with the Leader of the Council, be authorised to :</p> <ol style="list-style-type: none"> <li>a) amend the Policy Overview Committees' terms of reference within the Constitution to allow for consideration of CCfA on areas within their remit;</li> <li>b) include provision within the terms of reference of the External Services Scrutiny Committee to reflect the requirements of the Crime and Disorder (Overview and Scrutiny) Regulations 2009 (in consultation with the Chairman of that Committee);</li> <li>c) amend the Constitution to reflect the speaking rights for Area Conservation Panel members at Planning Committees</li> </ol> <p>with immediate effect.</p>	Head of Democratic Services														
11.	<p><b>Committee Allocations and Membership 2009/10 (Agenda Item 13)</b> Councillor George Cooper moved that the proposals on memberships, as set out in Agenda Item 13 and on the lilac coloured sheets circulated at the meeting, be agreed.</p>															

	<p>This was seconded by Councillor Markham and:</p> <p><b>RESOLVED: That:</b></p> <ol style="list-style-type: none"> <li>1. the party allocations to places on Committees be agreed, as set out in Appendix A attached to minutes; and</li> <li>2. the Members be appointed to Committees as set out in Appendix B attached to the minutes.</li> </ol>	
12.	<p><b>Membership of Statutory Outside Bodies and Internal Bodies (Agenda Item 14)</b></p> <p>Councillor George Cooper moved and Councillor Markham seconded the recommendations for membership of statutory outside bodies and internal bodies contained in the lemon coloured sheets circulated at the meeting with the following amendments:</p> <ul style="list-style-type: none"> <li>• Associated Joint Committee – Appoint Councillor Sandra Jenkins to replace Councillors Andrew Retter and George Cooper at the Deputy.</li> <li>• Heathrow Local Focus Forum – Appoint Councillor Graham Horn.</li> <li>• Hillingdon Narrowboats Advisory Committee – Appoint Councillor David Routledge.</li> <li>• London Drug Policy Forum – Appoint Councillor David Routledge.</li> <li>• Briggishaw &amp; Others Charitable Trusts – Amend representation ratio to 7C-3L-1LD and appoint Councillor Brian Stead.</li> </ul> <p><b>RESOLVED: That the changes in Membership to the statutory and other outside and internal bodies, as set out in Appendix C, be approved.</b></p>	Head of Democratic Services
13.	<p><b>Policy Overview and Scrutiny Committees Annual Report (Agenda Item 15)</b></p> <p>The Council received a report of the work covered by the Policy Overview and Scrutiny Committees in 2008/09. It was commended by Councillor Richard Lewis.</p> <p>It was noted that the Committees had effectively undertaken numerous successful reviews during the year and Cabinet was thanked for its endorsements of the recommendations considered during this period.</p> <p>Thanks was also given to the Members on the Committees and Working Groups, officers, the public, outside experts and partner organisations who participated so effectively in the reviews undertaken.</p> <p><b>RESOLVED: That the Policy Overview and Scrutiny Annual Report 2008/9 be endorsed.</b></p>	

14.	<p><b>Council Plan “Fast Forward to 2010” – Annual Report (Agenda Item 16)</b></p> <p>The Leader of the Council introduced the Annual Report on the Council Plan “Fast Forward to 2010”. The Annual Report set out what was expected to be achieved as well as the Council’s actual achievements in 2008-09:</p> <ul style="list-style-type: none"> <li>• Service improvements had been delivered and the Council had achieved £13m of efficiency savings.</li> <li>• The latest residents’ survey had shown record satisfaction levels with services, and improvements had been made across a range of services.</li> <li>• Council Tax had been frozen for all Hillingdon residents.</li> <li>• The Council would continue to oppose the Third Runway at Heathrow Airport on behalf of the residents.</li> <li>• The Council would continue to introduce initiatives to enhance the quality of life for Hillingdon residents.</li> <li>• The Hillingdon First residents’ card would be introduced later this year.</li> </ul> <p><b>RESOLVED: That the report be noted.</b></p>	
	<p><b>The meeting closed at: 9.05pm</b></p>	

These are the minutes of the above meeting. For more information on any of the resolutions please contact Nikki Stubbs on 01895 250472. Circulation of these minutes is to Councillors, Officers, the Press and Members of the Public.

## ALLOCATION OF COMMITTEE PLACES #1

council composition	members	% cttee places	no. of cttee places	actual cttee places	over/under
Conservative	45	70.31	45.70	44.00	-1.70
Labour	17	26.56	17.27	19.00	1.73
Liberal Democrat	2	3.13	2.03	2.00	-0.03
<b>Total</b>	<b>64</b>	<b>100</b>	<b>65.00</b>	<b>65.00</b>	

ordinary committees (s 102(1)(a) of LGA 1972)	total	Labour		Liberal Dem'		Conservative	
		notional	actual	notional	actual	notional	actual
C&S Planning	7	1.86	2	0.22	0	4.92	5
North Planning	7	1.86	2	0.22	0	4.92	5
Registration & Appeals	5	1.33	1	0.16	1	3.52	3
Pensions Committee	5	1.33	1	0.16	1	3.52	3
Appointments Committee	6	1.59	2	0.19	0	4.22	4
Executive Scrutiny	6	1.59	2	0.19	0	4.22	4
External Services	5	1.33	1	0.16	0	3.52	4
Residents' POC	6	1.59	2	0.19	0	4.22	4
Education & Children's POC	6	1.59	2	0.19	0	4.22	4
Corp. Servs POC	6	1.59	2	0.19	0	4.22	4
Social Services POC	6	1.59	2	0.19	0	4.22	4
<b>Total</b>	<b>65</b>	<b>17.27</b>	<b>19</b>	<b>2.03</b>	<b>2</b>	<b>45.70</b>	<b>44</b>

Other committees (outside of the overall calculation but allocated on basis of overall political balance of the Council)

(s 21(11)(b) of LGA 2000)

Standards Committee*	6	1.59	2	0.19	0	4.22	4
Licensing Committee*	10	2.66	3	0.31	0	7.03	7
Audit Committee	4	1.06	1	0.13	0	2.81	3
Environmental Imp. Panel	3	0.80	1	0.09	0	2.11	2
<b>Total</b>	<b>23</b>	<b>6.11</b>	<b>7</b>	<b>0.72</b>	<b>0</b>	<b>16</b>	<b>16</b>

**COMMITTEE MEMBERSHIP 2009/2010****ORDINARY COMMITTEES****EXECUTIVE SCRUTINY COMMITTEE 6(4-2)**

<b>CONSERVATIVE</b>	<b>LABOUR</b>
D. Yarrow (Chairman)	<b>2 vacancies</b>
E. Lavery (Vice-Chairman)	
B. Crowe	
J. Riley	

Other Voting Members on Education issues only

Parent Governor (3)	3 vacancies
Church of England Diocesan Representative	vacancy
Roman Catholic Diocesan representative	Anthony Little

**EXTERNAL SERVICES SCRUTINY COMMITTEE 5(4-1)**

<b>CONSERVATIVE</b>	<b>LABOUR</b>
M. O'Connor (Chairman)	P. Jarjussey
M. White (Vice-Chairman)	
J. Kelly	
P. Kemp	

**EDUCATION & CHILDREN'S SERVICES POLICY OVERVIEW COMMITTEE 6(4-2)**

<b>CONSERVATIVE</b>	<b>LABOUR</b>
<b>C. Dann (Chairman)</b>	P. Curling
B. Crowe (Vice-Chairman)	A. MacDonald
J. Cooper	
J. Hensley	

Other Voting Members

Parent Governor (3)	3 vacancies
Church of England Diocesan Representative	Vacancy
Roman Catholic Diocesan representative	Anthony Little



**RESIDENTS' AND ENVIRONMENT SERVICES POLICY OVERVIEW  
COMMITTEE 6(4-2)**

<b>CONSERVATIVE</b>	<b>LABOUR</b>
<b>K. Willmot-Denbeigh (Chairman)</b>	L. Allen
M. Markham (Vice-Chairman)	J. Duncan
P. Buttivant	
J. Kelly	

**CORPORATE SERVICES AND PARTNERSHIPS POLICY OVERVIEW  
COMMITTEE 6(4-2)**

<b>CONSERVATIVE</b>	<b>LABOUR</b>
R. Lewis (Chairman)	S. Garg
M. White (Vice-Chairman)	R. Sansarpuri
E. Kemp	
C. Melvin	

**SOCIAL SERVICES, HEALTH AND HOUSING POLICY OVERVIEW  
COMMITTEE 6(4-2)**

<b>CONSERVATIVE</b>	<b>LABOUR</b>
J. Cooper (Chairman)	<b>J. Major</b>
M. Markham (Vice-Chairman)	A. Way
P. Jackson	
P. Kemp	

***SUBSTITUTES FOR SCRUTINY AND POLICY OVERVIEW COMMITTEES ARE ALL COUNCILLORS EXCEPT THOSE IN THE CABINET, GROUP LEADERS AND CHIEF WHIPS.***

**CENTRAL & SOUTH PLANNING COMMITTEE 7(5-2)**

<b>CONSERVATIVE</b>	<b>LABOUR</b>
J Hensley (Chairman)	J. Duncan
J. Cooper (Vice-Chairman)	J. Oswell
M. Bull	
P. Buttivant	
P. Jackson.	

## NORTH PLANNING COMMITTEE 7 (5-2)

CONSERVATIVE	LABOUR
E. Lavery (Chairman)	D. Allam
A. Kauffman (Vice-Chairman)	A. MacDonald
M. Markham	
C. Melvin	
D. Payne	

## SUBSTITUTE MEMBERS OF PLANNING COMMITTEES

CONSERVATIVE	LABOUR
<b>T. Barker</b>	P. Curling
G. Cooper	T. Eginton
E. Kemp	S. Garg
M. O'Connor	P. Harmsworth
G. Horn	R. Sansarpuri
K. Bartram	
A. Banks	
M. White	
S. Dhillon	

*IN ADDITION, ALL PLANNING COMMITTEE MEMBERS TO BE SUBSTITUTES FOR EACH OTHER'S COMMITTEE.*

## PENSIONS COMMITTEE 5 (3-1-1)

CONSERVATIVE	LABOUR	LIBERAL DEMOCRAT
P. Corthorne (Chairman)	P. Harmsworth	M. Cox
M. Markham (Vice-Chairman)		
G. Cooper		
<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitute</b>
J. Barrett	P. Curling	J. Rhodes
M. Bull	J. Duncan	
P. Kemp	A. MacDonald	
	R. Sansarpuri	

### *Advisory Members*

UNISON	John Thomas
To be decided	Vacancy

### APPOINTMENTS COMMITTEE 6(4-2)

<b>CONSERVATIVE</b>	<b>LABOUR</b>
R. Puddifoot (Chairman)	M. Khursheed
D. Simmonds (Vice-Chairman)	T. Eginton
S. Jenkins	
D. Mills	
<b>Substitutes</b>	<b>Substitutes</b>
J. Bianco	J. Duncan
K. Burrows	S. Garg
J. Cooper	A. MacDonald
P. Corthorne	J. Major
H. Higgins	
E. Lavery	
S. Seaman-Digby	

### REGISTRATION & APPEALS COMMITTEE 5(3-1-1)

<b>CONSERVATIVE</b>	<b>LABOUR</b>	<b>LIBERAL DEMOCRAT</b>
G. Cooper (Chairman)	L. Allen	J. Rhodes
J. Hensley (Vice-Chairman)		
R. Lewis		
<b>Substitutes</b>	<b>Substitutes</b>	<b>Substitutes</b>
J. Barrett	P. Curling	M. Cox
J. Bianco	A. MacDonald	
K. Burrows		
P. Corthorne		
C. Dann		
H. Higgins		
S. Jenkins		
P. Kemp		
E. Lavery		
M. Markham		
D. Mills		
D. Payne		
R. Puddifoot		
S. Seaman-Digby		
D. Simmonds		
D. Yarrow		

***SUBSTITUTES ON THIS COMMITTEE MAY COMPRISE CABINET MEMBERS FOR THE PURPOSES OF BEING MEMBERS OR SUBSTITUTE MEMBERS OF THE THREE SUB-COMMITTEES, BUT NO CABINET MEMBERS SHOULD SIT AS MEMBERS OF THE MAIN REGISTRATION AND APPEALS COMMITTEE***

**OTHER COMMITTEES / PANELS (OUTSIDE THE OVERALL CALCULATION BUT ALLOCATED ON THE BASIS OF OVERALL POLITICAL BALANCE)**

**STANDARDS COMMITTEE 6(4-2)**

<b>CONSERVATIVE</b>	<b>LABOUR</b>
<b>C. Dann</b>	M. Khursheed
P. Corthorne	P. Harmsworth
<b>J. Hensley</b>	
D. Yarrow	
<b>Substitutes</b>	<b>Substitutes</b>
A. Bamber	P. Curling
J. Barrett	J. Duncan
J. Kelly	T. Eginton
R. Lewis	P. Jarjussey
M. O'Connor	A. Way
J. Riley	

**Independent Members (3)**

Mr Allan Edwards (Chairman)
Mr Malcolm Ellis (Vice-Chairman)
Mr James Keys

**AUDIT COMMITTEE 4(3-1)**

<b>CONSERVATIVE</b>	<b>LABOUR</b>
<b>G. Cooper Lead</b>	T. Eginton
E. Kemp	
M. O'Connor	
<b>Substitutes</b>	<b>Substitutes</b>
J. Hensley	P. Curling
E. Lavery	P. Jarjussey
	A. MacDonald

**Independent Member (1)**

Mr John Morley (Chairman)
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**LICENSING COMMITTEE 10 (7-3)**

<b>CONSERVATIVE</b>	<b>LABOUR</b>
J. Barrett (Chairman)	D. Allam
M. Bull (Vice-Chairman)	L. Allen
J. Kelly	J. Gardner
E. Kemp	
P. Kemp	
C. Melvin	
A. Retter	

*N.B. NO SUBSTITUTES ALLOWED FOR LICENSING COMMITTEE*

### ENVIRONMENTAL IMPROVEMENTS PANEL 3 (2-1)

<b>CONSERVATIVE</b>	<b>LABOUR</b>
J. Hensley (Chairman)	L. Allen
J. Cooper (Vice-Chairman)	
<b><i>Substitutes</i></b>	<b><i>Substitutes</i></b>
M. Bull	L. Bliss
P. Buttivant	J. Duncan
E. Kemp	A. MacDonald
D. Payne	P. Jarjussey
D. Routledge	
M. White	

### HILLINGDON DOMESTIC VIOLENCE ACTION FORUM 3 (2-1)

<b>CONSERVATIVE</b>	<b>LABOUR</b>
M. O'Connor (Chairman)	J. Gardner (Vice-Chairman)
J. Hensley	
<b><i>Substitutes</i></b>	<b><i>Substitutes</i></b>
	A. MacDonald

### SUB-COMMITTEE MEMBERSHIP TO BE AGREED BY THE PARENT COMMITTEE IMMEDIATELY FOLLOWING THE END OF THE ANNUAL GENERAL MEETING

### APPOINTMENTS SUB-COMMITTEE 4 (3-1)

<b>CONSERVATIVE</b>	<b>LABOUR</b>
D. Mills	M. Khursheed
R. Puddifoot	
D. Simmonds	
<b><i>Substitutes</i></b>	<b><i>Substitutes</i></b>
J. Bianco	J. Duncan
K. Burrows	S. Garg
P. Corthorne	A. MacDonald
H. Higgins	J. Major
S. Jenkins	
S. Seaman-Digby	

**INVESTIGATING AND DISCIPLINARY SUB-COMMITTEE  
(SENIOR OFFICER) 4 (3-1)**

<b>CONSERVATIVE</b>	<b>LABOUR</b>
D. Mills	M. Khursheed
R. Puddifoot	
D. Simmonds	
<b><i>Substitutes</i></b>	<b><i>Substitutes</i></b>
J. Bianco	P. Jarjussey
K. Burrows	J. Oswell
P. Corthorne	
H. Higgins	
S. Jenkins	
S. Seaman-Digby	

**APPEALS SUB-COMMITTEE (SENIOR OFFICER) 4 (3-1)**

<b>CONSERVATIVE</b>	<b>LABOUR</b>
To be appointed as required.	M. Khursheed
<b><i>Substitutes</i></b>	<b><i>Substitutes</i></b>
	J. Duncan
	S. Garg
	A. MacDonald
	J. Major

**GRIEVANCE SUB-COMMITTEE (SENIOR OFFICER) 4 (3-1)**

<b>CONSERVATIVE</b>	<b>LABOUR</b>
To be appointed as required	P. Harmsworth
<b><i>Substitutes</i></b>	<b><i>Substitutes</i></b>
	D. Allam
	J. Gardner

**LICENSING SUB-COMMITTEE A (2-1)**

<b>CONSERVATIVE</b>	<b>LABOUR</b>
J. Barrett	L. Allen
P. Kemp	

## LICENSING SUB-COMMITTEE B (2-1)

CONSERVATIVE	LABOUR
M. Bull	J. Gardner
J. Kelly	

## LICENSING SUB-COMMITTEE C (2-1)

CONSERVATIVE	LABOUR
E. Kemp	D. Allam
A. Retter	

**ALL MEMBERS OF SUB-COMMITTEES MUST ALSO BE MEMBERS OF THE LICENSING COMMITTEE. SUBSTITUTES FOR LICENSING SUB-COMMITTEES - ANY MEMBER OF THE LICENSING COMMITTEE**

## STANDARDS COMMITTEE ASSESSMENT SUB-COMMITTEE

CONSERVATIVE
C. Dann
J. Hensley

Independent Members (1)

Mr Malcolm Ellis (Chairman)
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## STANDARDS COMMITTEE REVIEW SUB-COMMITTEE

CONSERVATIVE	LABOUR
D. Yarrow	P. Harmsworth

Independent Members (1)

Mr James Keys (Chairman)
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## STANDARDS COMMITTEE HEARINGS SUB-COMMITTEE

CONSERVATIVE	LABOUR
P. Corthorne	M. Khursheed

Independent Members (1)

Mr Allan Edwards (Chairman)
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## APPOINTMENTS TO OUTSIDE BODIES

**2006 – 2010**

*The number after each organisation is the number of places for Council representatives on that organisation. C = Conservative; L = Labour; LD = Liberal Democrat*

*+ indicates organisations where appointments will stand until terms of office shown have expired.*

*Columns indicate whether the representative must be a Councillor and the approximate number and time of meetings a year, where known.*

### STATUTORY BODIES

Name of Organisation	Councillor (Yes/No)	Number/Time of meetings	Council Representative(s)
<b>Committees</b>			
Leaders' Committee (S.101 Joint Committee) 1 (usually Leader) + 2 Deputies	Yes		Cllr R Puddifoot Deputies: Cllrs D Simmonds, D Mills
Associated Joint Committee (London Councils Transport & Environment Committee) 1 (usually Lead member for transport and/or environmental issues) + up to 4 Deputies	Yes		Cllr K Burrows Deputy: Cllr S Jenkins
Associated Joint Committee (London Councils Grants Committee) 1 + up to 4 Deputies (who <u>must</u> all be a member of the nominating borough's cabinet)	Yes		Cllr D Mills Deputy: Cllr S Jenkins
<b>Forums</b>			
London Councils Health and Adult Services Forum (usually lead member for health/social services) 1 + 1 Deputy	Yes		Cllr P Corthorne Deputy: Cllr M O'Connor
London Councils Housing Forum (usually lead member for housing) 1 + 1 Deputy	Yes		Cllr P Corthorne Deputy: Cllr J Cooper
London Councils Culture, Tourism and 2012 Forum (usually lead member for culture, sport or 2012) 1 + 1 Deputy	Yes		Cllr H Higgins Deputy: Cllr J Barrett
London Councils Crime and Public Protection Forum (usually lead member for community safety) 1 + 1 Deputy	Yes		Cllr D Mills Deputy: Cllr S Jenkins
London Councils Economic Development Forum (usually lead member for regeneration/economic development) 1 + 1 Deputy	Yes		Cllr J Bianco Deputy: Cllr H Higgins
London Councils Children & Young	Yes		Cllr D Simmonds



Name of Organisation	Councillor (Yes/No)	Number/Time of meetings	Council Representative(s)
People Forum (usually lead member for Children's Services where they exist or Education or Social care where they do not) 1 + 1 Deputy			Deputy: Cllr S Seaman-Digby
Greater London Employment Forum (usually lead member for human resources issues) 1 + 1 Deputy			Cllr S Seaman-Digby Deputy: Cllr P Corthorne
Local Government Association (LGA) 3(2C-1L)	Yes		Cllrs R Puddifoot, D Simmonds, M Khursheed
LGA Rural Commission (2)	Yes		Cllrs J Cooper, G Cooper
LGA Urban Commission (2)	Yes		Cllrs J Hensley, D Routledge
LHC Members Committee 2(1C-1L)	Yes		Cllrs P Corthorne, P Jarjussey
South-West Middlesex Crematorium Board 3(2C-1L)	Yes		Cllrs D Routledge, G Horn, J Oswell
West London Waste Authority 1(C)	Yes		Cllr A Retter

### OTHER OUTSIDE BODIES

Name of Organisation	Councillor (Yes/No)	Number/Time of meetings	Council Representative(s)
Age Concern Greater London 1(C)	No	1 p.a. Nov morning	Cllr D Simmonds
Brunel University Liaison Group 6(C)	Yes		Cllrs K Burrows, J Cooper, B Stead, G Cooper, J Barrett, S Jenkins
CMSS Skills Development Centre 1(C)	Yes	monthly evenings	Cllr A Retter
Colne Valley Partnership 2(1C-1L)	No	2 p.a. daytime	Cllr G Cooper, Mr M Craxton
Denham Aerodrome Consultative Committee 1(C)	Yes	4 p.a. daytime	Cllr B Crowe
Disablement Association of Hillingdon (DASH) 4(3C-1L)	No	Every other month - pm	Cllrs J Barrett, P Kemp, P Jackson, P Harmsworth
Friends of Eastcote Coach House Gardens 3(C)	Yes		Cllrs C Dann, D Payne, <b>Vacancy(C)</b>
Greater London Enterprise 1(C)	No	4 p.a.	Cllr S Seaman-Digby
Groundwork Thames Valley Trust Ltd 1(C)	Yes	8 p.a. mornings	Cllr G Cooper
Heathrow Airport Consultative Committee 3(2C-1L)	No	6 p.a. afternoons	Cllrs S Dhillon, G Horn, Cllr J Oswell Deputies: M Khursheed
Heathrow Local Focus Forum 4(3C-1L) Ward Councillors	Yes	3 p.a. evenings	Cllrs P Buttivant, S Dhillon, G Horn A MacDonald
Heathrow Special Needs Farm 1(C)	Yes		Cllr K Willmott-Denbeigh

Name of Organisation	Councillor (Yes/No)	Number/Time of meetings	Council Representative(s)
Hillingdon Action Group for Addiction Management 1(L) (HAGAM)	No	4-6 p.a. evenings	Cllr S Dhillon
Hillingdon Arts Association 2(1C-1L)	No	5 p.a. daytimes	Cllr M Markham, Mr M Craxton
Hillingdon Asian Women's Group 1(L)	No	Monthly 10-1.00 pm	Cllr L Allen
Hillingdon Association of Voluntary Services 3(2C-1L)	No	5 p.a. evenings	Cllrs G Courtenay, G Horn, J Major
Hillingdon Carers 1(L) (Carers Champion)	Yes		Cllr J Major
Hillingdon Community and Police Consultative Group 6(4C-2L)	Yes	6 p.a. evenings	Cllrs J Riley, C Melvin, J Barrett, K Kauffman, J Gardner, A MacDonald
Hillingdon Community Trust 2(C)			Cllr D Mills, Ms I King
Hillingdon Crossroads Management Board 1(L)	Yes		Cllr J Major
Hillingdon & Ealing Citizens Advice Management Committee 3(2C-1L)	No, but preferred	7 p.a. late pm/early evening	Cllrs G Cooper, C Melvin, Mr T Burles
Hillingdon Equestrian Advisory Committee 1(C)	Yes		Cllr K Willmott-Denbeigh
Hillingdon Hospital NHS Foundation Trust Council of Governors 1(C)	No		Cllr P Corthorne
Hillingdon Inter Faith Network 1(C)	Yes		Cllr D Routledge
Hillingdon Law Centre 3 (2C-1L)			Cllrs M O'Connor, J Riley, S Garg
Hillingdon Narrowboats Advisory Committee 3(2C-1L)			Cllr G Horn, D Routledge, Mr P Ryerson
Hillingdon Race Equality Council 3(1L-1C-1LD)			Cllrs G Cooper, P Jarjussey, Vacancy(L/D)
Hillingdon Shopmobility Board of Trustees 3(2C -1L)			Cllrs G Courtenay, P Kemp, L Allen
Hillingdon Sports Council 3(2C-1L)	Yes		Cllrs D Simmonds, H Higgins, L Bliss
Local Authorities' Aircraft Noise Council 2(1C-1L)	No	4 p.a 2.00 pm	Cllr G Horn, Vacancy(L)
London Accident Prevention Council 1(1LD)	No, but preferred	4 p.a. daytimes	Cllr J Rhodes
London Drug Policy Forum 1(C)	Yes	4 p.a. 11.30/2.00	Cllr D Routledge
London (North West) Valuation Tribunal (1C-1L) (terms of 6 years – Member appointed by Appointing Panel - to 31/12/2009)	No more than 3 may be Cllrs	daytimes	Cllr M O'Connor, Mr A Yunis
London Youth Games Ltd 1(C)	No, but preferred	1 p.a. Oct evening	Cllr H Higgins
RELATE	No, but	4 p.a.	Mr J Scallan Vacancy(C)

Name of Organisation	Councillor (Yes/No)	Number/Time of meetings	Council Representative(s)
2(1C-1L)	preferred	evenings	
Reserve Forces and Cadets Association for Greater London 1(C)	Yes	2 p.a. evenings	Cllr B Crowe
Strategic Aviation Special Interest Group 1(C)	Yes	3-4 p.a. mornings	Cllr S Seaman-Digby
Uxbridge Initiative Steering Group 3(3C)	Yes	12 p.a.	Cllrs G Cooper, J Cooper, D Routledge
Uxbridge Older People's Welfare Committee 2(C)			Cllr J Barrett, D Routledge
West Drayton & Yiewsley Senior Citizens Welfare Association 2(C)	Yes		Cllrs G Horn, A Banks
William Byrd Pool Trust 2(1C-1L)			Cllr S Dhillon, Mrs M Way
Yiewsley and West Drayton Community Association 2(C)	No	Every 6 weeks	Cllrs A Banks, P Kemp

#### INTERNAL MEMBER BODIES

Name of Organisation	Councillor (Yes/No)	Number/Time of meetings	Council Representative(s)
Adoption & Permanency Panel 1(C)	Yes	12 p.a. daytimes	Cllr M O'Connor
Barra Hall Management Advisory Group 2(1C-1L)	Yes		Cllrs M Bamber, J Major
Bessingby & Cavendish Management Advisory Group 2(C)	Yes		Cllrs M White, K Willmott-Denbeigh
Corporate Parenting Group 5(4C-1L)			Cllrs J Cooper, M O'Connor, J Kelly, C Dann, J Gardner
Early Years Development and Childcare Partnership Forum 3(2C-1L)			Cllrs D Simmonds, A MacDonald Vacancy(C)
Environmental Improvements Panel 3(2C-1L)			Cllrs J Hensley, J Cooper, L Allen Substitutes: L Bliss
Fassnidge Park Advisory Committee 3(C)			Cllrs G Cooper, J Cooper, D Routledge
Hayes End Community Park Management Advisory Group 2(1C-1L)	Yes		Cllrs M Bamber, P Curling
Hayes Town Partnership 2(1C-1L)	Yes	First Mon of every month	Cllrs D Routledge, J Major
Heritage Builds Bridges 2(C)	Yes		Cllr G Cooper, D Routledge
Hillingdon Conservation, Archaeology and Urban Design Forum 4(3C-1L)	Yes	6 p.a.	Cllrs D Payne, J Barrett, D Routledge, T Eginton
Hillingdon Domestic Violence Action Forum 3(2C-1L)	Yes	4 p.a. evenings	Cllrs M O'Connor, J Hensley, J Gardner
Hillingdon Forum for the Elderly 2(1C-1L)	Yes		Cllrs G Courtenay, J Major
Hillingdon Fostering Panel 1(C)	Yes	12 p.a. daytimes	Cllr M O'Connor

Name of Organisation	Councillor (Yes/No)	Number/Time of meetings	Council Representative(s)
Hillingdon Homes Board 5(4C-1L)	Yes		Cllrs A Retter, D Routledge, P Kemp, E Kemp, A Way
Hillingdon Music Service Management Committee 1(C)			Cllr J Kelly
Hillingdon Outdoor Activities Centre Advisory Committee 2(1C-1L)	At least 1 must be a Cllr		Cllrs J Barrett, P Curling
Hillingdon Parent Carers Support Group 2(1C-1L)			Cllrs J Cooper, J Major
Hillingdon Standing Advisory Council on Religious Education 5(4C-1L)	Yes	6 p.a. evenings	Cllrs K Burrows, M Bull, D Routledge, C Melvin, A Sandhu
Hillingdon Twinning Forum			Not set up at present
Housing Consultative Forum 3(2C-1L)	Yes	4 p.a. evenings	Cllrs P Corthorne, P Kemp, P Jarjussey
Lake Farm Management Advisory Group 2(1C-1L)	Yes		Cllrs M O'Connor, P Jarjussey
Learning Disability Partnership Board 2(1C-1L)			Cllrs P Kemp, J Major
Minet Management Advisory Group 2(1C-1L)	Yes		Cllrs M Bamber, L Bliss
Ruislip Lido Management Advisory Group 2(C)	Yes		Cllrs P Corthorne, J Riley
Ruislip Woods Management Advisory Group 2(C)		6 p.a. evenings	Cllrs D Payne, K Willmott-Denbeigh
Ruislip Youth Centre Advisory Committee 3(C)	No		Cllrs J Kelly, A Retter, E Lavery
Social Services Complaints Review Panel 6 (each panel will include 2 Cllrs) 4(C)	Yes	daytimes	Cllrs G Cooper, J Barrett, C Dann, P Jackson
Yeading Valley Park Working Party 3(2C-1L)			Cllrs G Cooper, S Jenkins, D Allam
Yiewsley Recreation Ground Management Advisory Group 2(C)	Yes		Cllrs L Kemp, P Kemp

## COUNCIL REPRESENTATION ON CHARITIES

Name of Organisation	Councillor (Yes/No)	Number/Time of meetings	Council Representative(s)
Brigginshaw & Others Charitable Trusts 11(7C-3L-1LD)	No	2 p.a.	Cllrs T Barker, J Barrett, G Courtenay, P Jackson, P Kemp, D Routledge, B Stead to be appointed
Charlotte Gell's Ickenham Charity 1(C)	No		Mrs Ann Dixon (10.2009)
Cranford Cottage Homes & Cranford Combined Charities 2(1L-1C)	Yes		Cllr M Khursheed (31.03.2009) Cllr A Retter (31.03.2009) To be reappointed
Fassnidge Memorial Trust 7(4C-3L)	No		Cllr D Routledge(C) (30.7.2011) Cllr A Retter(C) (7.11.2012) Cllr D Yarrow(C) (21.1.2012) Cllr D Bishop (30.4.2011) Mr D Horne (L) (13.9.2009) Cllr P Curling (L) (29.3.2010) Cllr P Harmsworth(L) (4.8.2012)
Harefield Parochial 2(C)	No		Mr P Mander(C) (11.9.2012) Mr J Ross(C) (15.1.2013)
Hayes Amalgamated 3(1C-2L)	No		Mr A Preston(C) Mr M Craxton(L) Cllr L Allen (L) (tbc)
Hoenigsberg Memorial Trust 9(4L-4C-1LD)	No		Cllr G Courtenay(C) (15.6.2012) Cllr J Barrett(C) (23.02.2013) Cllr D Routledge(C) (16.3.2012) Cllr B Stead (C) (tbc) Mr D Horne (L) (23.4.2010) Cllr T Eginton(L) (23.02.2013) Cllr J Major (L) (11.4.2009)- To be reappointed Mrs P Crawley (L) (24.9.2011) Mr M Gettleson(L/D) (26.3.2011)
Ruislip Combined Charities 5(2L-3C)	No		Mr K T Guy (C) (11.9.2012) Mr M Kilbey (C) (11.9.2012) Mr D Horne (L) (10.2.2010) Mrs J Blundell (L) (31.10.2010) Cllr J Riley (tbc)
Ruislip Northwood Old Folk's Association 2(C)	No	4 p.a.	Cllr C Dann (5.2010) Cllr A Retter (5.2010)
Uxbridge United Welfare Trusts 4(2L-2C)	No		Cllr D Routledge(C) (10.7.2009) – to be reappointed Mrs G Driver(C) (1.9.2010) Mrs P Crawley(L) (10.6.2009) – to be reappointed Mr P Ryerson(L) (14.11.2010)
West Drayton & Yiewsley Aid In Sickness Fund 1(C)	No		Cllr A Banks(C) (15.7.2009) – to be reappointed

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## QUESTIONS FROM MEMBERS OF THE PUBLIC

### 5.1 QUESTION FROM TONY ELLIS TO THE CABINET MEMBER FOR IMPROVEMENT, PARTNERSHIPS AND COMMUNITY SAFETY - COUNCILLOR MILLS

“What were the details of the cost/benefit analysis that was produced prior to the introduction of the Hillingdon First card?”

### 5.2 QUESTION FROM VALERIE MELLOR TO THE CABINET MEMBER FOR IMPROVEMENT, PARTNERSHIPS AND COMMUNITY SAFETY - COUNCILLOR MILLS

“With regard to the Hillingdon First Card, what is the total cost and the cost of the various elements, in particular:

- Computer set-up costs
- Number and cost of cards
- Cost of distribution of cards
- Cost of consultation
- Cost of publicity
- Cost and number of new parking machines
- Staff costs for set-up of scheme and number of staff employed directly on administration
  - of card
  - Annual running costs - staff
  - maintenance
  - computer systems
  - other”

### 5.3 QUESTION FROM LESLEY DAVIS TO THE CABINET MEMBER FOR IMPROVEMENT, PARTNERSHIPS AND COMMUNITY SAFETY - COUNCILLOR MILLS

“Can you please let me know when does the Council propose to review the success or failure of the Hillingdon First Card scheme and how will that be measured?”

### 5.4 QUESTION FROM LISA MACLAY TO THE LEADER OF THE COUNCIL – COUNCILLOR PUDDIFOOT

“At a recent committee meeting of Northwood Residents’ Association, attended by the Leader of the Council, Ray Puddifoot, I understand he claimed that libraries would be used more with the introduction of the card. Please could he say why this would be so?”

### 5.5 QUESTION FROM GAY BROWN OF THE YIEWSLEY COMMUNITY INVOLVEMENT GROUP TO THE CABINET MEMBER FOR IMPROVEMENT, PARTNERSHIPS AND COMMUNITY SAFETY - COUNCILLOR MILLS

“In 2007 Nick Hurd’s Sustainable Communities Bill was passed. This legislation would allow us to get government funding to carry out renewal projects throughout the declining areas across the South of the Borough. Over 120 local authorities have

signed up to the Bill. Can we please have an explanation of why, since Nick is one of our local MP's, Hillingdon seem reluctant to sign up to the Act?"

**5.6 QUESTION FROM DEIRIN JOHNSON TO THE CABINET MEMBER FOR CULTURE, SPORT AND LEISURE – COUNCILLOR HIGGINS**

"The plans for the improvement of the Manor Farm site in Ruislip (as a result of the Lottery Heritage grant) included the hiring of the great barn for functions AND provision for the Montessori school on the site. In accordance with these plans, the Stables building was made available to the Montessori School when the Manor House was changed into a museum. Why has the council changed these plans by refusing to transfer the licence to the Stables thus forcing the school to close with the loss of 30 pre school places? "



## REPORT OF THE HEAD OF DEMOCRATIC SERVICES

### (i) MEMBERSHIP CHANGES AND APPOINTMENTS TO OUTSIDE BODIES

**RECOMMENDATION:** To make any appointments to Committees and Outside Bodies as notified by the Whips at the Council meeting (to follow).

### (ii) PROPOSED AMENDMENT TO THE CONSTITUTION AND TIMETABLE OF MEETINGS

**RECOMMENDATION:** That the proposed amendments to the Constitution, as detailed below be approved with immediate effect and that, subject to that approval, the Council's timetable of meetings be amended so that formal meetings of the Executive Scrutiny Committee take place after Cabinet meetings.

#### INFORMATION

1. The Constitution of the London Borough of Hillingdon sets out how the Council operates, how decisions are made and the procedures which are followed to ensure that these are efficient, transparent and accountable to local people. Many of these processes are required by law, while others are a matter for the Council to choose. The Constitution contains 16 Articles, which set out the basic rules governing the Council's business.
2. The Constitution is reviewed on a regular basis to keep it up to date with legislative changes, best practice and to continue to meet the needs of the political interface, which is integral to the effective running of the Council.
3. **The Executive Scrutiny Committee** at its meeting on 2 June 2009 gave consideration to proposals to improve the effectiveness of the Committee's performance and its work programme for 2009/10 and are making the following proposals:
  - For a formal Executive Scrutiny Committee meeting to take place at the rising of Cabinet meetings (currently this meeting is *informal*). At this meeting Members would review the decisions taken at the Cabinet meeting and give consideration to the potential for call-ins of items. On areas where further information or clarification was sought, officers would be asked to provide a response to the Committee queries by midday on the following Monday.
  - These responses would be sent to Members of this Committee by email, and based on this information, Members would be asked to email or telephone Democratic Services on whether they were content with the information supplied or whether they recommended the calling –in of the particular item. The majority of the Committee Members would have to agree to the call-in request for it to proceed.
  - If an item was called in, another formal meeting of the Committee would take place on the Tuesday (or the Thursday at the latest) of the following

week after Cabinet, where relevant officers and the relevant Cabinet Member, if appropriate, would be invited to discuss the called-in item.

- The suggested changes require a change to both the Council's timetable of meetings and the Constitution in respect of the rules of procedure relating to Call-ins.
- If the proposed changes are approved the first formal meeting of the Executive Scrutiny Committee would be on 16 July, at the rising of the Cabinet meeting.

## HRA RENT INCREASES – 2009/2010

**Contact: Maqsood Sheikh  
Tel: 01895-556518**

### **Summary**

Members will recall the decision of Council on 26 February concerning this matter. Cabinet on 19 March 2009 agreed that until Council made a new determination, council tenants would be notified in writing with immediate effect that they would be liable to pay an interim 3.1% average annual increase in rent - thereby suspending the 26 February 2009 Council decision of increasing average rents by 6.20 %. This was based on an expectation that following a ministerial announcement, a formal notification from the Government would be received that would amend the Council's HRA Subsidy to cover for the loss of income associated with reducing average rents to 3.1 %. Such formal notification has been received in the form of the Housing Revenue Account Subsidy Determination 2009-10 Amending Determination 2009 and Council is being recommended to rescind its previous decision to increase Council rents by an average of 6.2% for 2009/10 and instead confirm an annual average increase of 3.1% for 2009/10. Tenants will then be notified accordingly.

### **RECOMMENDATION: That Council:**

- a) rescind its previous decision made on 26 February 2009 to set an annual average increase of 6.2% in rents payable by its tenants in respect of the 2009/10 financial year.**
- b) Agree that there should be an annual average increase of 3.1% in rents payable by its tenants in respect of the 2009/10 financial year with effect from 6 April 2009.**

### **Supporting Information**

1. As part of the normal budget setting process and in line with previous years, the HRA budget, including a rent increase of 6.2%, was determined by full Council on 26 February 2009 following the Cabinet meeting on 19 February 2009. Under the Constitution, any amendment to this figure will also have to be agreed by full Council.
2. Under this national framework, regulated by the DCLG, the level of charge was provided to the Council as part of the HRA subsidy determination in December 2008. In line with section 102 of the Housing Act 1985, immediately after the Council decision on rent levels for 2009/10, a notification was sent to tenants advising them of the Council's intention to raise the rent after 28 days. That letter was received by most tenants during the first week of March 2009.
3. On Friday 6 March 2009, the Housing Minister made an announcement that the Government was indeed changing the requirement under the

guideline rent charges for 2009/10 from the original 6.2% increase to 3.1%.

4. Following the Cabinet meeting of 19<sup>th</sup> March new letters were sent to tenants which informed them of an interim but immediate 3.1% increase pending a formal HRA Subsidy amendment. Once Council has rescinded the original valid average increase of 6.2 % and instead confirmed a revised increase of 3.1% for 2009/10, new letters will be sent out to tenants to formally confirm this decision.

### Financial Implications

5. The Hillingdon dwelling rents average increase of 6.2%, approved by 19 February 2009 Cabinet, was based on property specific calculations using the rent restructuring formula provided by DCLG.
6. For 2009/10, the guideline rent increase comprised a general (inflation related) increase and an element due to convergence to formula rents modified by caps and limits. The caps and limits ensure that the formula does not result in very high increases for some tenants as a result of the convergence element of the formula. The 6.2% average increase agreed by Cabinet on 19 February 2009 included a rent increase of 7% for around 1,400 tenants.
7. The proposed changed guideline average annual rent increase for 2009-10 of 3.1% is similarly likely to result in variations for individual tenants and these will depend on the value of individual parameters set out by DCLG. The recommended interim rent increase is similarly being based on parameters set out in the Housing Revenue Account Subsidy Determination 2009-10 Amending Determination 2009 , The use of these assumptions results in average increase of 3.1% as set out in table 1 below.

<b>TABLE 1 HRA DWELLING RENTS</b>		<b>PREVIOUS YEAR</b>	<b>PREVIOUS YEAR</b>	<b>CURRENT YEAR</b>	<b>NEXT YEAR PROPOSED</b>	
		<b>2006/07 RENT</b>	<b>2007/08 RENT</b>	<b>2008/09 RENT</b>	<b>2009/10 RENT</b>	<b>2009/10 RENT</b>
		<b>ACTUAL RENT pw</b>	<b>ACTUAL RENT pw</b>	<b>ACTUAL RENT pw</b>	<b>RENT RESTRUCTURE pw</b>	<b>% Increase for Restructured rent</b>
	<b>HRA COUNCIL DWELLING RENTS (AVERAGE)</b>	<b>£80.88</b>	<b>£84.14</b>	<b>£86.09</b>	<b>£88.72</b>	<b>3.06%</b>
<b>a.</b>	<b>Flats/Maisonettes 1 bed</b>	<b>£67.40</b>	<b>£70.02</b>	<b>£70.48</b>	<b>£72.64</b>	<b>3.05%</b>
<b>b.</b>	<b>Flats/Maisonettes 2 beds</b>	<b>£77.52</b>	<b>£79.96</b>	<b>£79.75</b>	<b>£82.08</b>	<b>2.92%</b>
<b>c.</b>	<b>Flats/Maisonettes 3+ beds</b>	<b>£87.99</b>	<b>£91.09</b>	<b>£92.59</b>	<b>£95.44</b>	<b>3.08%</b>
<b>d.</b>	<b>Houses/Bungalows 1 bed</b>	<b>£71.73</b>	<b>£76.03</b>	<b>£79.53</b>	<b>£81.99</b>	<b>3.10%</b>
<b>e.</b>	<b>Houses/Bungalows 2 beds</b>	<b>£85.01</b>	<b>£88.85</b>	<b>£92.32</b>	<b>£95.18</b>	<b>3.10%</b>
<b>f.</b>	<b>Houses/Bungalows 3 beds</b>	<b>£96.59</b>	<b>£100.27</b>	<b>£104.81</b>	<b>£108.06</b>	<b>3.10%</b>
<b>g.</b>	<b>Houses/Bungalows 4+ beds</b>	<b>£103.36</b>	<b>£107.95</b>	<b>£112.22</b>	<b>£115.71</b>	<b>3.11%</b>

h.	<b>TEMPORARY ACCOMMODATION HRA HOSTELS (AVERAGE)</b>	£57.77	£57.40	£77.54	£79.95	3.11%
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8. It should be noted that individual rents based on the average rents in the above table have already been applied as a result of the March 19<sup>th</sup> 2009 Cabinet decision to suspend the decision to increase rents by an average of 6.2% and instead apply an interim rent increase of 3.1% in anticipation of receiving formal documentation confirming the ministerial announcement of 6<sup>th</sup> March 2009.

## **CORPORATE IMPLICATIONS**

### **Corporate Finance**

9. The implications of rent levels for individual Council tenants are set out in the financial implications above. The key change between the situation described in the report to Cabinet on 19 March 2009 and the action now recommended to the Council has been the receipt of the Housing Revenue Account Subsidy Determination 2009-10 Amending Determination 2009 and its subsequent verification by officers. This now allows full Council to with confidence re-set rent levels for 2009/10 with the backing of the appropriate level of Government HRA rent subsidy in place.

### **Legal**

10. In the event that Council agrees to set an annual average increase of 3.1% in rents payable by its tenants in respect of the 2009/10 financial year, Notices of Variation will have to be sent to all tenants in accordance with section 102 of the Housing Act 1985. Such Notices will replace those which were previously served by the Council on 27 February 2009.

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## QUESTIONS FROM MEMBERS

**8.1 QUESTION FROM COUNCILLOR BISHOP TO THE CABINET MEMBER FOR IMPROVEMENT, PARTNERSHIPS AND COMMUNITY SAFETY - COUNCILLOR MILLS**

“How many pupils who live in Northwood Hills Ward attend Ruislip High School?”

**8.2 QUESTION FROM COUNCILLOR KEMP TO THE CABINET MEMBER FOR ENVIRONMENT – COUNCILLOR JENKINS**

“Could the Cabinet Member for the Environment tell me the cost of removing the unsightly fly posting placed by one of the political parties in the chamber in Yiewsley High Street during the recent elections?”

**8.3 QUESTION FROM COUNCILLOR COX TO THE CABINET MEMBER FOR EDUCATION AND CHILDREN’S SERVICES – COUNCILLOR SIMMONDS**

“In relation to the continuation of an excellent Pre School nursery at the Stables in the Manor Farm Complex for how long has it been the administration’s policy to allow a good school facility to close in order to prioritise outside catering kitchen facilities.”

**8.4 QUESTION FROM COUNCILLOR HENSLEY TO THE LEADER OF THE COUNCIL – COUNCILLOR PUDDIFOOT**

“The Mayor of London has established an Outer London Commission to report to him in July about the particular needs of Boroughs such as ours and to assist him in his policy to rewrite the London Plan. What involvement has Hillingdon had in this process?”

**8.5 QUESTION FROM COUNCILLOR GARG TO THE TO THE LEADER OF THE COUNCIL – COUNCILLOR PUDDIFOOT**

“While accepting that the planning application for the construction of up to 3750 homes on the former Southall Gas Works site will be decided through the normal planning process, can the Leader of the Council say whether he agrees that the impact of this development on Hayes Town could be so great that the Council should refuse to sell the land it owns, which is needed for access to the site from the Hayes By-Pass, until any detrimental impacts have been addressed and maximum benefits secured for the people of Hillingdon?”

**8.6 QUESTION FROM COUNCILLOR KHURSHEED TO THE TO THE LEADER OF THE COUNCIL – COUNCILLOR PUDDIFOOT**

“Can the Leader of the Council explain why the system set up by the Council and the Police, to monitor community tensions in the Borough, fails to include all Ward

Councillors and Members of Parliament as both potential sources and recipients of information and will he give an undertaking that this will be remedied immediately?”

**8.7 QUESTION FROM COUNCILLOR ALLEN TO THE CABINET MEMBER FOR CULTURE, SPORT AND LEISURE – COUNCILLOR HIGGINS**

“Seeing that the Council has conspicuously failed to erect a signboard to tell the people of Hayes about the Botwell Green Sports and Leisure Centre, will the Cabinet Member for Culture, Sport and Leisure give a commitment that local residents will be given the opportunity to shape the programme of activities so that the Centre meets local needs and at prices they can afford to pay?”

**8.8 QUESTION FROM COUNCILLOR HARMSWORTH TO THE CABINET MEMBER FOR CULTURE, SPORT AND LEISURE – COUNCILLOR HIGGINS**

“Would the Cabinet Member confirm or otherwise, the information that I have received from a resident that a number of members of staff were instructed to use the ice rink in the early days of the Christmas period to make it look popular and that one member of staff suffered broken bones as a result?”

**8.9 QUESTION FROM COUNCILLOR WAY TO THE CABINET MEMBER FOR SOCIAL SERVICES, HEALTH AND HOUSING – COUNCILLOR CORTHORNE**

“Can the Cabinet Member for Social Services Health and Housing reassure Members and Hillingdon’s Council Tenants by confirming that there are no plans to knock down our Council Housing Stock and move out people on low income to other parts of London, as appears to be the case in the London Borough of Hammersmith and Fulham?”



## MOTIONS

### 9.1 MOTION FROM COUNCILLOR JANET GARDNER:

This Council deplores the fact that two British National Party candidates have been elected to represent the interests of the United Kingdom in the European Parliament and believes that their divisive and ill-informed views are a danger to the cohesion of the nation.

While welcoming the failure of the BNP to secure a seat in London, this Council is alarmed to see that it received 4689 votes from Hillingdon residents. It believes that this demonstrates that there can be no room for complacency as a result of the BNP's lack of electoral breakthrough in London and that all of us here must work together to prevent them advancing in the 2010 Borough Council elections.

The Council resolved to re-double its efforts to break down barriers between communities in the Borough and calls on the Cabinet to review the actions being taken by the Council and its strategic partners to achieve this objective.

### 9.2 MOTION FROM COUNCILLOR TONY EGINTON:

Enhancing the competitive position of businesses in the Borough and thereby improving the prospects for employment is one of the aims of the Council.

The introduction of higher parking charges for non-Hillingdon residents is likely to affect the number of shoppers and businesses in town centres in Hillingdon. If the number of shoppers and businesses fall in our town centres, it is probable that our town centres will suffer to the benefit of those in neighbouring authorities.

The Council calls on the Cabinet to immediately consult with retailers, businesses, town centre partnerships and residents' associations throughout the Borough so as to gauge the effect of the higher charges. As a result of the consultation, Council asks the Cabinet to review the level of charges within six months.

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